

SAGUACHE COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION MEETING
TUESDAY, MARCH 17, 2020

MINUTES

CALL TO ORDER:

The Meeting was called to order by Board Chair, Jason Anderson, at 9:03 A.M., with the following members present:

Jason Anderson, Commissioner, Board Chair
Ken Anderson, Commissioner
Tim Lovato, Commissioner
Wendi Maez, County Administrator
Ben Gibbons, County Attorney

PLEDGE OF ALLEGIANCE:

Board Chair, Jason Anderson, invited those in attendance to join in reciting the Pledge of Allegiance.

Introduction of Guests:

Evan Samora, Housing Director
Linda Warsh, Social Services Director
Tom Perrin, County Coroner
Michelle Hashbarger, for Randy Arredondo, Road and Bridge
Dan Warwick, County Sheriff
Pete Garcia, Maintenance
Trish Gilbert, Clerk & Recorder
Connie Trujillo, County Treasurer
By Zoom Video call
Lynette Grant, Public Health Director
Bobby Woelz, Emergency Manager
Amber Wilson, Land Use Director
Peter Peterson, Assessor

Chairman Jason Anderson discussed the COVID-19 situation. All departments explained what would happen if Saguache County closed to the public. Each department gave description of all services that would still be available.

MOTION BY COMMISSIONER JASON ANDERSON TO CLOSE ALL COUNTY BUILDINGS TO THE PUBLIC UNTIL FURTHER NOTICE AS OF 12 PM, TUESDAY, MARCH 17, 2020, WITH THE EXCEPTION OF THE FRONT DOOR AT THE DEPARTMENT OF SOCIAL SERVICES, SAGAUCHE COUNTY CORONER AND THE SHERIFF'S OFFICE AND JAIL. THE SAGUACHE CLINIC BUILDING WILL BE EXCEPT FROM THIS ORDER AND THE FRONT DOOR OF THE COURTHOUSE

WILL REMAIN CLOSED WITH LIMITED ACCESS TO THE OFFICES WITHIN THE COURTHOUSE

SECOND BY COMMISSIONER TIM LOVATO

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

Publication will be made to the public by noon 3/17/2020.

Wendi Maez presented a Chronic Disease Leave Policy for review and adoption.

MOTION BY COMMISSIONER TIM LOVATO TO APPROVE THE CHRONIC DISEASE LEAVE POLICY

SECOND BY COMMISSIONER KEN ANDERSON

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

Maez presented a COVID-19 leave form for review and adoption.

MOTION BY COMMISSIONER TIM LOVATO TO APPROVE THE COVID LEAVE FORM

SECOND BY COMMISSIONER KEN ANDERSON

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

MOTION BY COMMISSIONER TIM LOVATO TO GO INTO EXECUTIVE SESSION FOR CRS 24-6-402(4)(c) Matters required to be kept confidential by federal or state laws or rules and regulations

SECOND BY COMMISSIONER KEN ANDERSON

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

Returned from Executive Session at 10:26 A.M.

Attorney Ben Gibbons stated all Executive Sessions are closed and discussion matter is not to be discussed outside of the executive session.

All departments are to track hours and any purchases that are due to COVID-19.

Commissioner Jason Anderson adjourns the meeting at 10:27 A.M.

The Meeting was called back into session at 10:35 A.M.

WENDI MAEZ, COUNTY ADMINISTRATOR, Report Attached

1. Tyler Financial System decision.

MOTION BY COMMISSIONER KEN ANDERSON TO PURCHASE THE TYLER FINANCIAL SYSTEM FOR FINANCIAL SERVICES OF SAGUACHE COUNTY IN THE AMOUNT OF 126,305 FROM SAGUACHE COUNTY FUND BALANCES -

GENERAL FUND, ROAD AND BRIDGE FUND AND SHERIFF'S OFFICE PUBLIC SAFETY FUND

SECOND BY COMMISSIONER JASON ANDERSON

VOTES IN FAVOR: 2

VOTES AGAINST: 1

MOTION CARRIED

Commissioner felt he needed more information and updated/corrected fund balance figures before he could vote in favor of this request.

The Board directed Maez to report the percentages and amounts needed from each fund.

2. Veteran Service Officer position.

MOTION BY COMMISSIONER TIM LOVATO TO OFFER THE VETERANS SERVICE OFFICER POSITION AT CURRENT RATE OF PAY TO JOSE CHAVEZ

SECOND BY COMMISSIONER JASON ANDERSON

VOTES IN FAVOR: 2

VOTES AGAINST: 0

COMMISSIONER KEN ANDERSON ABSTAINED

MOTION CARRIED

3. Discussion/decision concerning the Engagement Letter between Murray Dahl Berry & Renaud LLP and Saguache County for the evaluation, recommended amendments etc. for Saguache County 1041 Regulations.

MOTION BY COMMISSIONER TIM LOVATO TO SIGN THE MOU ENGAGEMENT AGREEMENT WITH SAGUACHE COUNTY AND MURRAY DAHL BERRY & RENAUF LLP WITH THE CONDITION THAT DAHL BERRY & RENAUF LLP KEEP COUNTY ATTORNEY GIBBONS INFORMED AS THE REVIEW GOES FORWARD

SECOND BY COMMISSIONER KEN ANDERSON

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

4. Discussion/decision concerning the MOU between the Rio Grande Water Conservation District and Saguache County for assistance and financial assistance for the review of the Saguache County 1041 Regulations.

MOTION BY COMMISSIONER TIM LOVATO TO SIGN THE MOU WITH SAGUACHE COUNTY AND RIO GRANDE WATER CONSERVATION

SECOND BY COMMISSIONER KEN ANDERSON

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

Commissioner Jason Anderson adjourns the meeting at 11:34 A.M.

The Meeting was called back into session at 12:10 P.M.

Sheriff Dan Warwick requested the purchase of EFORCE Computer Program for the sheriff/ jail in the amount of \$99,101.73, with an annual fee of \$12,000 to be purchased from the Public Safety Fund, if the program is purchased by June 1st there will be a \$7,800 discount.

**MOTION BY COMMISSIONER KEN ANDERSON TO PURCHASE THE E FORCE
COMPUTER PROGRAM FOR THE SHERIFF/ JAIL, FROM THE SHERIFF PUBLIC
SAFETY FUN IN THE AMOUNT OF \$99,101.73**

SECOND BY COMMISSIONER TIM LOVATO

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

Seeing no further business, Commissioner Jason Anderson adjourns the meeting at 12:20 P.M.

CLERK & RECORDER

RESPECTFULLY SUBMITTED:

D White

**DOMINIQUE WHITE FOR
TRISH GILBERT, CLERK & RECORDER**

DATE MINUTES APPROVED: March 24, 2020

Jason Anderson

**JASON ANDERSON,
COMMISSIONER, BOARD CHAIR**



Ken Anderson

KEN ANDERSON, COMMISSIONER

Tim Lovato

TIM LOVATO, COMMISSIONER

Trish Gilbert

**ATTEST
TRISH GILBERT**